

**CAIGE Meeting
August 7, 2003**

- Welcome and Introductions given by Michael Monroe.
- Updates:
 - A. EAC Update given by Melinda Mathias – all participating counties met June milestones. DHEC is compiling a list of strategies, organizing and categorizing those submitted. Determining strategies that can be quantified and working with other states to assist in calculating emission reductions. The next EAC milestone is the submittal of DRAFT Local Early Action Plan by August 27, 2003.
 - B. Resolution – Michael (copies distributed) – The charge of this committee was somewhat validated as result of resolution (H3914).
- Action Items:
 - A. Baseline Survey Tools for State Agencies – Discussed developing a tool to collect info regarding what agencies already have in place (i.e., policy, programs). May need to provide terms and include definitions to ensure consistency. It was suggested we identify key areas and suggest agency commit to key policy/program. Tool should identify a contact person. Tool could be a survey to determine what are you currently doing (give examples)? If not, would you be willing to implement “suggested” program(s)? ACTION: DHEC will develop short, DRAFT tool and will – send to CAIGE for input. Will provide tool to EAC contacts for possible distribution within local area.
 - B. Draft Policy – draft provided to committee – Has been provided to Assistant Deputy for EQC have not received feedback. Other agencies may be interested in adopting similar policy.
 - C. Chad – Clean Air and Climate Protection Software – Recently attended training in Atlanta. Originally done for GHG emissions - gives environmental impact. Training provided by International Council of Local Environmental Initiatives (ICLEI) out of California. DHEC interested in additional training. Might be offered to other CAIGE members and/or local EAC. Uses 2 models. 1 - current level of emissions; 2 – level emission dependent on changes/implementation of different strategies; allows you to see environmental benefits. Track cost savings. Does include national defaults. Version 6 of software. 2 cities in SC are part of GHG emissions inventory. They are Charleston and Georgetown. Small cost.
- Future Direction:
 - A. Additional updates/issues – Tricia – Clean Cities finally approved – eligible for competitive funding – Palmetto State Clean Fuels Coalition (9 counties). Designation –

If additional counties join new approval should not be needed. Possible celebration in November in Columbia. “Best written plan to date”.

- B. Inform & request participation from EAC contacts –Our goal is to focus on state agencies however we should “lead by example” and it might be helpful to provide information to local areas.
- C. Next meeting scheduled for September 25th at 2:30.